



## **Volunteer Position Description**

**Volunteer Title:** MO Food Pantry Stocker

**Time Commitment:** 2-4 hours each week; hours fall between 9 a.m. and 4 p.m.

**Time Frame:** Ongoing

**Setting:** MO Food Pantry

## **Our Mission**

Jewish Family Services (JFS) supports and strengthens lives throughout Greater Kansas City. We provide essential human services for people facing challenges in everyday life or times of crisis — regardless of faith, age, culture or lifestyle.

## **Keshet KC**

Keshet means connection. Keshet KC connects people with services and resources for a more secure future. Centered around the food pantry, on-site social workers assist people challenged with food, housing, employment, and financial insecurity.

## **Volunteer Purpose**

The Food Pantry Stocker will work under the direction of the MO Food Pantry Coordinator. The ideal volunteer would be able to organize and merchandise the food pantry grocery store with minimal direction once training is complete. This position will become an integral part of pantry operations, so we are seeking someone who is passionate about providing nutritious food to our community!

## **Tasks**

- Help to organize items for optimal storage and shopping by clients
- Organize, sort and merchandise items with minimal direction from pantry staff
- Alert pantry staff when items are getting low
- Note the frequency of selection of items and adjust stocking accordingly

## **Competencies**

- Able to approach situations with calm
- Ability to lift 10-25 pounds frequently
- Once trained, have the ability to take direction and proceed autonomously
- Adaptable and flexible
- Easily approachable
- Enjoys organizing to help identify/institute efficiencies
- Ability to be trained in a fast-paced atmosphere